

STAFF REVIEW:

ACCEPTABLE
YES NO

Site Plan:

- | | | | |
|----|---|-------|-------|
| 1. | Date, north arrow and scale. | _____ | _____ |
| 2. | Property address and legal description, including the area of the property in sq.ft. | _____ | _____ |
| 3. | Location and dimensions of <u>all</u> existing and proposed structures. | _____ | _____ |
| 4. | Setback dimensions to property lines for all existing and proposed structures. | _____ | _____ |
| 5. | A clear description of all existing and proposed uses, including those not within blgs. | _____ | _____ |

Building Plan:

- | | | | |
|----|--|-------|-------|
| 1. | Floor plan of proposed structure or alteration/remodeling plan/use | _____ | _____ |
| 2. | Elevation views of the proposed structure. | _____ | _____ |
| 3. | Estimated tap fee: \$ _____ | _____ | _____ |

Date: _____ Approved

_____ Denied

APPROVAL STAMP

Reviewed by: _____

REASONS FOR DENIAL:

EXISTING NONCONFORMITIES, VARIANCES, OR SPECIAL LAND USE GRANTED

*** APPROVAL EXPIRES 6 MONTHS FROM THE APPROVAL DATE ***